



STATE PROCUREMENT OFFICE
NOTICE OF REQUEST FOR EXEMPTION
FROM HRS CHAPTER 103D

11 NOV 23 P3:11

STATE PROCUREMENT OFFICE
STATE OF HAWAII

TO: Chief Procurement Officer
FROM: State Procurement Office, for All Executive Departments/Agencies
Name of Requesting Department
SUBJECT: Request for Exemption

Pursuant to HRS §103D-102(b)(4) and HAR Chapter 3-120, the Department requests a procurement exemption for the following:

1. Describe the goods, services or construction. Interisland air ticketing	
2. Vendor/Contractor Name : All interisland airline passenger carriers	3. Amount of Request: \$ 2.6 million
4. Term of Contract: From: 1/1/2012 To: 6/30/2012	5. Prior Exemption Reference No.: PE11-035K
6. Explain in detail, why it is not practicable or not advantageous for the department to procure by competitive means: The airlines will not offer fixed rates due to fluctuating fuel prices and uncertain economic conditions. In previous years, it was not advantageous to procure by competitive means as the airline rates fluctuated rapidly based on economic conditions, availability and demand. Reservations can be made through various sources such as travel agencies, internet and directly with the airlines at a very competitive rate on an as need basis. Agencies can take advantage of any webfares, seasonal rates or corporate fares which are often the most economical. Although the airlines will not offer fixed rates, they may be open to offering alternatives that may be a benefit to the State such as; percentage discounts, priority boarding, no change/cancellation fees, waived baggage fees, and last seat availability. The exemption will allow time to explore the possibilities, through a Request for Information which may result in a Request for Competitive Sealed Proposal, with the ultimate goal of executing a contract with one or more vendors.	
7. In selecting the vendor/contractor, explain in detail, the process the department will utilize to maximize fair and open competition:	

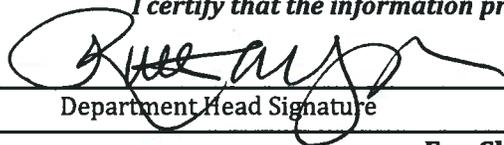
During this period departments are free to contact one or more of the airlines direct, travel agencies, or online travel providers to seek the most advantageous rate based on travel requirements.

8. Identify the primary individual(s) who is knowledgeable about this request, who will conduct and manage this process and has completed mandatory training. (Type over "example" and delete cells not used)

Name of Department Personnel	Division/Agency	Phone Number	e-mail address
Bonnie Kahakui	SPO	587-4702	bonnie.a.kahakui@hawaii.gov

9. The department shall ensure adherence to applicable administrative and statutory requirements, and all requirements, approvals, and internal controls for this request are the responsibility of the department.

I certify that the information provided above is, to the best of my knowledge, true and correct.


Department Head Signature

11/23/2011
Date

For Chief Procurement Officer Use Only

Date Notice Posted 11/29/11

Submit written objections to this notice to issue an exemption from Chapter 103D, HRS, within seven calendar days or as otherwise allowed from date notice posted to:

Chief Procurement Officer
State Procurement Office P.O.
Box 119 Honolulu, Hawaii
96810-0119

10. Chief Procurement Officer (CPO) Comments:

8. Identify the primary individual(s) who is knowledgeable about this request, who will conduct and manage this process and has completed mandatory training. (Type over "example" and delete cells not used)

Name of Department Personnel	Division/Agency	Phone Number	e-mail address
example: Jane Doe	HTDC		
example: John Doe	HPHA		
example: Carol Q. Public	PWD		
example: Jack Q. Public	WDD		

9. The department shall ensure adherence to applicable administrative and statutory requirements, and all requirements, approvals, and internal controls for this request are the responsibility of the department.

I certify that the information provided above is, to the best of my knowledge, true and correct.

Lee P. ... Department Head Signature _____ Date

For Chief Procurement Officer Use Only

Date Notice Posted 11/29/11

Submit written objections to this notice to issue an exemption from Chapter 103D, HRS, within seven calendar days or as otherwise allowed from date notice posted to:

Chief Procurement Officer
 State Procurement Office P.O.
 Box 119 Honolulu, Hawaii
 96810-0119

10. Chief Procurement Officer (CPO) Comments:

Approved Disapproved No Action Required

Andrew ... Chief Procurement Officer Signature 12/6/2011 Date